

RESTRICTED

APPENDIX 7 TO  
ANNEX B TO  
8/9 RAR R569-1-2  
DATE 30 MAR 79

8/9 RAR INDIVIDUAL DP1 CHECKLIST

Number:	Rank:	Surname	Given Names:	Sub-Unit:	
PART 1 - ADMINISTRATION					
Serial	Item	Action	Complete	Ref	Remarks
(a)	(b)	(c)	(d)	(e)	(f)
1.	AAB 83	Check the following for correct entry:	Yes No		
		a. Religion Confirmed	/		
		b. Will Lodged	/	ARO 120/71	
		c. Photographs	/	ARO 1410	
		d. Blood Group	/	MFA VOL 1	
		e. Specimen Signature	/	CHAP 6	
		f. PULHEELS	/	MFA VOL 3	
		g. Employment Restrictions	/	CHAP 33	
		h. AT B122 (Adapted)	/	MFA VOL 1	
		i. NOK Confirmed	/	CHAP 14	
		j. Employment Classification	/		
		k. Date of Birth Confirmed	/		
2.	FWF 5D (Pay Book)  (Note: Where Possible inspecting Officer Accompanied by Independent Pay Representative)	Check followings:	Yes No	FIs (PIF)	
		a. Regimental Particulars correct	/		
		b. Specimen Signature	/		
		c. PVA Recorded in Credit Earnings Section and Correct	/		
		d. Normal Fortnightly Credit Earnings Rate in Accordance with Latest PVA and Entry Signed by Pay Representative	/		
		e. Latest PVA in Pocket on Inside of Back Cover	/		
		f. Rate of Pay Shown is for the Rank Grouping that Member holds in Unit	/		
		g. Allowances Recorded are still Valid	/		
		h. Pay Book is not Overdrawn	/		
		i. Progressive Totals Agree with Latest PVA Details	/		
		j. Action Required by Outstanding Messages Completed, ie; Change of Pay Station	/		

.../3. AAF A406 (Leave Record)

RESTRICTED

Serial	Item	Action	Complete	Ref	Remarks
(a)	(b)	(c)	(d)	(e)	(f)
3.	AMF 4406 (Leave Record)	Check the following: a. Regimental Particulars Correct b. All debits & credits entered c. All AMF 458 accounted for d. Reconciliation complete e. Pre-embarkation leave applied for	Yes No	RPA VOL 4, CHAP 4	
4.	Finance	Check the following: a. Claims finalized b. Allowances - Member advised of entitlements c. Taxation - Member advised application at destination d. Currency - Member advised e. Has member made necessary allotments to NOK etc f. AHS - Has member authorized payment of claims direct to NOK, (Form AHS complete) g. Is member in TRA situation h. Has application for NOK to obtain TRA been made i. Is member in financial difficulty j. Has member applied for AMF Relief Trust Fund loan k. Has member hire purchase commitments l. Has member made repayment arrangements	✓	PLS (PHF), RPA VOL 4, HRS, NO 4429-1-67 or 15 Jun 77	
5.	Identification	Check the following: a. ID Card Issued (1) Personal particulars correct (2) Card serviceable (3) Card current b. ID Tags Issued (1) Personal particulars correct (2) Tags correctly worn	✓	RPA VOL 3, CHAP 53, 54	
6.	Personal File	Check the following: a. Official Secrets Program completed b. Photographs c. Personal Particulars Form completed d. Family Registration Form Completed	✓	RPA VOL 1, CHAP 6	

Serial	Eligibility	Action	Complete		Ref	Remarks
(a)	(b)	(c)	(d)		(e)	(f)
7.	Eligibility	Check following: a. Is member Prescribed age b. Has Member Sufficient Residual Service c. Passport if Required, Issued and Current d. Has Member Compassionate Circumstances likely to Require his Return within Six Months e. Is members Ethnic Origin Admissable f. Is members Trade Qualifications Correct for Posting	Yes	No		
			/			
			/			
			/			
				/		
			/			
			/			
8.	Domestic	Check following: a. Married Quarter - Right to Retain Advised b. Right to Removal Advised c. Storage - Member Advised to take out insurance on Private Property Stored Army Premises				
				/		
				/		
				/		
9.	Dress	Check following: a. Member Advise of Dress for Travel b. Member Advised of Restrictions Relating to Civilian Clothing	/			
			/			
10.	Padre	a. Appointment Arranged (If Requested)		/		
11.	Security	Check following: a. Member Briefed Applicable Security Regulations	/			



RESTRICTED

B7-5

APPENDIX 7 TO  
ANNEX B

PART 3 - Q

Serial (a)	Item (b)	Action (c)	Complete (d)		Ref (e)	Remarks (f)
1.	Kit	Check following: a. As per page 6 b. As per page 7	Yes ✓ ✓	No		
2.	Storage	Check following: a. Personal Possessions Stored b. Personal Vehicle Stores	✓	✓	MBI 242 - 4	12/11/2001
3.	Q Record	FWD to Ord Room	✓			

OCs CERTIFICATE

I certify that the checks contained in Parts 1 to 4 of this document have been carried out and that all action taken to adjust discrepancies listed. This members preparedness Category is now DP \_\_\_\_\_.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(OC \_\_\_\_\_ Coy) Maj

RESTRICTED

RESTRICTED

B7-6

APPENDIX 7

C/9 RAR KITCHCHECK LIST  
AAB 83 ISSUES  
EQUIPMENT

1.	PAN SET MESSING	1	26.	CARRIER ENT TOOL	1
2.	KFS SET	1	27.	LINER SLEEPING BAG C/W	1
3.	GAITERS CANVAS	1	28.	HELMET SOLDIERS STEEL (Comp)	1
4.	BELT WE PATT 37 BLACK	*	29.	CANTEEN WATER COLLAPSABLE	1
5.	BELT PISTOL	1	30.	TRUNK CABIN METAL	1
6.	CANTEEN WATER PLASTIC	4	31.	ENTRENCHING TOOL	1
7.	CASE FAD COMPASS	1	32.	TROUSERS PD	3
8.	COVER CANTEEN WATER	4	33.	SHIRTS PD	3
9.	CUP CANTEEN STEEL	1	34.	SMOCK TROPICAL	1
10.	MILBANK FILTER	*	35.	COATS MAN FIELD O/G	1
11.	HAT UTILITY	1	36.	CITATION	1
12.	FIELD PACK COMBAT	1	37.	CES TO PERSONAL WEAPON	
13.	FIELD PACK CANVAS	1			
14.	POUCH AMMO	2			
15.	SUSPENDERS COMBAT	1			
16.	MACHETTE COLP 3636	*			
17.	MATTRESS SECTION PNEUMATIC	3			
18.	NET MOSQUITO	1			
19.	ROPE ASSEMBLY GP 9 ft	1			
20.	SHELTER INDIVIDUAL	1			
21.	LINER SLEEPING BAG S59	2			
22.	MATTRESS CASE PNEUMATIC	1			
23.	SLEEPING BAG S59	1			
24.	SLEEPING BAG C/W	1			
25.	CARRIER SHELTER	1			

RESTRICTED

8/9RAR - MITCHECK LIST  
AAB 83 ISSUES  
CLOTHING & NECESSARIES

1.	TOWELS BATH	3	26.	INSIGNIA CLR AND HAT	4
2.	HOOKS BELT	4.	27.	TITLES WINTER	2
3.	BAND HAT PUGARJEE	1	28.	BAG KIT UNI OR DUFFEL	1
4.	BERNET	1	29.	BRUSH CLOTHES	1
5.	JACKET BD	1	30.	BRUSH SHOE BLACK	1
6.	RAINCOAT NYLON	1	31.	BRUSH SHOE POLISH	1
7.	SHIRT MIL GREEN	3	32.	LANYARD	1
8.	SHIRT KHAKI POLY	2	33.	WALLET WATERPROOF	1
9.	STRAP CHIN	1	34.	INSIGNIA BOS	2
10.	SWEATER KHAKI	1	35.	BAG TOILET ASSY	1
11.	TROUSERS BD	1	36.	BRUSHES SHAVING	1
12.	TROUSERS DG SS	1	37.	COMB HAIR	1
13.	TROUSERS KHAKI POLY	1	38.	MIRROR	1
14.	DRAWERS COTTON	6	39.	NAIL BRUSH	1
15.	PYJAMAS FLANELETTE	1	40.	RAZOR SAFETY	1
16.	PYJAMAS POPLIN	1	41.	TOOTH BRUSH	1
17.	UNDERSHIRT COTTON	6	42.	KNIFE POCKET CLASP	1
18.	BOOTS AB (1pr MAY BE GP IN LIEU)	2	43.	CUP DRINKING	1
19.	BOOTS GP PD	1			
20.	SHOES LEATHER BLACK	1			
21.	UNIFORM SERVICE DRESS OR	1			
22.	SHOES GYM PRS	1			
23.	HANDKERCHIEFS	6			
24.	NECKTIE KHAKI	1			
25.	SOCKS KHAKI	3			